

## **Tool Strip Functions**

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4	Drag to <b>sort</b> menu item  To sort multiple items, click items then drag. Right-click for more options.
Н	Click to make this menu item a <b>heading</b> Allergens and dietary info will not show when header attribute is used
	Click to join with previous row [use CTRL+Z to undo]
<b>→</b> ]	Click to <b>insert a new row</b> below
	Click to insert a <b>copy of this menu item</b> below
•	Click to get allergen suggestions for this menu item
8	Click to save this menu item to your library for later use*
Ú	Click to add <b>nutritional content</b> for this menu item*
<b>₹</b>	Click to <b>replace</b> menu items <b>in other menus</b> with this item
	Click to <b>print food labels</b> for your menu items*
	Click to add an <b>image</b> for this menu item*
8	Click to show the carbon footprint for this menu item*
0	Click to get ingredients and allergens from a <b>food packet*</b> Requires a webcam to scan the barcode or list of ingredients
	Click to <b>lock</b> this menu item
	Click to <b>remove</b> this menu item

<sup>\*</sup>Available with some plans - see menuguide.pro for more information