

Tool Strip Functions



Drag to **sort** menu item

To sort multiple items, click items then drag. Right-click for more options.



Click to make this menu item a **heading**

Allergens and dietary info will not show when header attribute is used



Click to **join with previous row** [use CTRL+Z to undo]



Click to **insert a new row** after this one



Get **allergen suggestions** for this menu item



Click to **save** this menu item to your **library** for later use*



Add **nutritional content** for this menu item*



Replace menu items in **other menus** with this item



Print food labels for your menu items*



Add an **image** for this menu item*



Click to **lock** this menu item



Click to **remove** this menu item